



**WISCONSIN STATE FAIR PARK EXPOSITION CENTER  
REQUEST TO SELL/DISPLAY WEAPONS**

**Wisconsin State Fair Park (WSFP) requires that all vendors/exhibitors looking to sell or display firearms, ammunition and/or any other dangerous weapons, as defined by Wisconsin State Statutes, at any non-fair event on the State Fair Park Grounds, complete this form. Completion of this request form DOES NOT guarantee approval to sell or display firearms, ammunition and/or other dangerous weapons. Approval is granted once form is signed by the WSFP Chief of Police and returned to the vendor.**

Name of Event: \_\_\_\_\_ Event Date(s): \_\_\_\_\_

Vendor/Exhibitor Name: \_\_\_\_\_ Booth #(s): \_\_\_\_\_

On Site Contact: \_\_\_\_\_ Requester Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Brief Description of Business/Exhibit: \_\_\_\_\_

Description of Firearms, Ammunition and/or Dangerous Weapons	Display or Sale?

Onsite ordering with delivery of firearms and/or ammunition off-site or through the mail is permissible. Onsite sales are not allowed. Briefly describe your sale process: \_\_\_\_\_

All firearms, ammunition and/or other dangerous weapons must be stored securely and out of patron site when employees are not present and must be secured and/or taken offsite at night. Briefly explain how your process for securing and storing. \_\_\_\_\_

☐ I agree to follow all rules and regulations listed on the following page regarding the display and sale of firearms, ammunition and/or other dangerous weapons on the Wisconsin State Fair Park Grounds and will comply with any and all requests made by authorized WSFP Staff.

Vendor Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ I agree that this vendor has an approved booth in the abovementioned show and can conduct business as described above.

Show Promoter Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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**REGULATIONS REGARDING THE SALE OR DISPLAY OF  
FIREARMS, AMUNITION AND/OR ANY OTHER DANEROUS WEAPONS**

Wisconsin Administrative Code section 2.14 outlines the definition and requirements pertaining to the possession and sale of firearms, ammunition and/or other dangerous weapons at Wisconsin State Fair Park. The administrative code cites the written approval from the WSFP Chief of Police for any such exemptions to the code. As such, with signature of the Chief of Police on the bottom of this completed and approved form, the vendor listed on the first page of this form may display and sell the items listed on this form under the following conditions:

- Firearms must be unloaded. No magazines may be inserted into firearms.
- No firearms, ammunition and/or other dangerous weapons may be left unsecured and in sight of the public without the presence of an authorized employee of the vendor.
- All firearms, ammunition and/or other dangerous weapons must be locked up or removed from the premises each night.
- Edged weapons must be secured in cases and out of reach of patrons. Authorized employees of the vendor may allow patrons to handle one item at a time upon request. Each item handled must be returned to its secure case once the patron is done with it.
- Vendor may engage in accepting payment and placing orders for off-site or mail delivery of firearms and/or ammunition but may not engage in point of service retail sales on site for same.
- Wisconsin State Fair Park reserves the right to amend or change these regulations at any time.

*FOR OFFICE USE ONLY:*

REVIEWED: \_\_\_\_\_ Date: \_\_\_\_\_  
Event Manager  
Wisconsin State Fair Park

COMMENTS: \_\_\_\_\_

REVIEWED: \_\_\_\_\_ Date: \_\_\_\_\_  
Ian Heilmann, Director of Event Services  
Wisconsin State Fair Park

COMMENTS: \_\_\_\_\_

APPROVED: \_\_\_\_\_ Date: \_\_\_\_\_  
Kenneth Pileggi, Chief of Police  
Wisconsin State Fair Park

COMMENTS: \_\_\_\_\_